**Employee Job Performance Evaluation**

Employee’s Name:

Evaluation date: Previous Evaluation Date:

Supervisors name:

**SUBJECT RATING**

**EXCELLENT GOOD FAIR POOR**

* **Job Attitude**
* **Sales Ability**
* **Customer Service**
* **Team Worker**
* **Appearance**
* **Attendance**
* **Maintenance**
* **Teach Ability**
* **Product Knowledge**
* **Dependability**
* **Follows Directions**
* **Personal**

**Development**

**Personal development action plan for employee:**

Date:

Date:

Date

Employee’s signature: Date:

Supervisor Signature: Date: